



迪拜中国学校  
CHINESE SCHOOL DUBAI

P.O.Box : 624355, Dubai, UAE Tel: 04-2202275  
Address : 58C St. Mirdif, Dubai, United Arab Emirates

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## CSD Admission Policy

### 1. Introduction

Chinese School Dubai is the first non-profit overseas Chinese school commissioned by the Ministry of Education of China, which is operated and managed by Hangzhou No.2 High School. CSD inherits the excellent tradition and advanced educational concept of Hangzhou No.2 High School by providing full-time Chinese curriculum, which covers all disciplines and relevant standards, and prepares students to be the future qualified citizens with the Chinese soul, international vision as well as humanistic feelings.

Chinese School Dubai admission policy has been developed as a part of school's commitment to providing a supportive learning environment, which enables all students who have chosen to study with us achieving their full potential.

### 2. Aims of Admissions Policy

- 2.1. To identify and admit students who will benefit from a Chinese School Dubai education and contribute to, and benefit from the ethos and activity offerings of this school community.
- 2.2. To identify and admit students for whom the Chinese curriculum is appropriate and who can flourish within it.
- 2.3. To support all students who are admitted to the School through to the end of their time at Chinese School Dubai.

### 3. Eligibility for Admission

#### 3.1. Age

Age is the first criteria to be taken into consideration for the placement of students at any grade level. The Ministry has prescribed the age limits for each class. Exceptions



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are possible, but only after careful evaluations have been made by the school. Please make sure to let us know the student's date of birth when inquiring, so we can accurately advise you of our admissions procedures for the various classes.

## **3.2. Assessment**

Chinese is the language of instruction in all grades, and the ability to successfully access the curriculum within a reasonable time is the guiding principle for students' admissions to the school. Hence the assessment of Chinese becomes essential. Students for the primary levels who lack in the necessary Chinese language skills, are assessed on the basis of their performance in Mathematics, English and Arabic, which gives an insight into the child's capability in learning.

## **4. Admissions Procedures**

- 4.1. Admissions to Chinese School Dubai will be conducted on a first come first served basis in a fair manner. All children will need to meet the eligibility requirements. In addition, the school has a responsibility to ensure that a balance of gender and academic abilities is maintained.
- 4.2. Parents must submit an on-line application through the school's website. All elements of the application must be completed before the school can proceed with the application.
- 4.3. All families applying are encouraged to visit the School on an Open Day or by making an appointment to visit the school during a working day.
- 4.4. To ensure a smooth transition to school, students are required to complete an age-appropriate entry assessment. Chinese School Dubai may undertake screening and assessments to determine the right placement of an applicant.
- 4.5. The admissions process will begin early in the academic year. A waiting list will be maintained, which clearly indicates to parents where they stand in terms of a likely offer of a school place.



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## 5. Admission Documents

Documents are required at the time when the admission is confirmed:

- A copy of the student's birth certificate in English or Arabic (if not, this should be translated and authenticated from your embassy or consulate)
- A copy of the student's passport with a valid U.A.E. residence visa (residence visa to be submitted as soon as available).
- A copy of each side of the student's Emirates ID Card (to be submitted as soon as available).
- A copy of each parents'/guardians' passport with a valid U.A.E. residence visa (residence visa to be submitted as soon as available).
- A copy of each side of the parents'/guardians' Emirates ID Card (to be submitted as soon as available).
- Two recent passport-sized photos of the student (to be submitted to the Admissions team).
- A copy of the student's vaccination certificate.
- A copy of student's end of year school report (most recent 2 years).
- Attested original transfer certificate from the previous school:
  - a) In the case of transfer from Dubai Schools, please provide the KHDA Transfer Reference Number.
  - b) In the case of transfer from other Emirates other than Dubai, the Transfer Certificate should be duly attested by the Educational authority of the respective Emirate.
  - c) In the case of Overseas transfer, the Transfer Certificate should be duly attested by:
    - i. Ministry of Foreign Affairs (from the country migrating from).
    - ii. UAE Embassy/ Consulate (from the country migrating from).



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- A copy of any diagnostic testing or educational assessment (if applicable)
- Any psychological assessments (if applicable)
- Application Fee – An entry assessment will not be undertaken until the application fee is received.

## 6. Students of Determination

Chinese School Dubai is committed to successfully serving students with learning needs and providing a clear and transparent application process. Admissions decisions are based on a careful assessment of not only the applicant's needs but also the needs of our currently enrolled students. Decisions are made based on a complete application and provision of all requested information to ensure that we have a complete picture of each student's needs and what needs to be in place to support their success at school. For more information, please contact the Admissions office.

**Please note:** CSD will accept and consider applications with all required documents. All outstanding documents must be provided within ONE month of admission to the school. Admission will be confirmed only on the submission of all the documents to the School and will be subject to Knowledge and Human Development Authority (KHDA) approval.